



# Proof of Income – Employer’s Declaration Form

PLEASE COMPLETE IN BLOCK LETTERS

## Employee’s information:

Employee’s name: .....  
 Birth/maiden name: .....  
 Mother’s birth/maiden name: .....  
 Place of birth: ..... Date of birth: ..... year ..... month ..... day

## Employer’s information:

Employer’s name: .....  
 Company form: .....  
 Sector of employment:  Industry  Healthcare  Commerce  Education  Agriculture  Transport  Law  
 Finance, insurance  Telecommunication, IT  Public administration  Tourism  Other: .....  
 Phone number: ..... Tax number: .....  
 Employer’s address: .....  
 Company/business establishment date: ..... year ..... month  
 Name of person completing the form / Payroll company (if other than the Employer): .....  
 Position: ..... Office phone number of the person completing the form: .....

## Employment data:

Location of work: .....  
 Phonenummer:.....  
 Position:  Owner  General or Limited Partner in a GP or UP  Executive employee  
 White-collar employee  Blue-collar employee  Civil Servant  Public Servant  
 Start of previous employment: ..... year ..... month ..... day End of previous employment: ..... year ..... month ..... day  
 Start of current employment: ..... year ..... month ..... day  
 Type of employment contract:  indefinite  definite until ..... year ..... month ..... day  
 Average monthly net income calculated on the basis of the last 3 months (exclusive of per diem): ..... HUF/EUR/USD\*, .....  
 of which: amount transferred to an OTP bank account:  
 117 ..... HUF/EUR/USD\*, .....  
 117 ..... HUF/EUR/USD\*, .....  
 Average net per diem calculated on the basis of the last 6 months: ..... HUF/EUR/USD\*, .....  
 Was per diem paid to the Client in each one of the 6 months?  yes  no  
 Account number at another bank: .....  
 Amount transferred to another bank account: ..... HUF  
 Amount paid out in cash: ..... HUF  
 Net premium/bonus/reward paid in the last 12 months: ..... HUF  
 Yearly net cafeteria benefits: ..... HUF  
 Total deductions from net income: ..... HUF,  
 for the purpose of: .....

### TO BE COMPLETED ONLY IF YOU APPLY FOR AN OVERDRAFT FACILITY:

We, the undersigned Employer declare, that the wage of the above-named employee (..... HUF) will be transferred to the following OTP bank account from the next month after signing this document: 117 .....

We hereby certify that said employee is currently not under probation or termination, no proceedings are in progress against our company pursuant to the Act on Bankruptcy Proceedings, Liquidation Proceedings and Voluntary Dissolution, our company has paid the dues after the income(s) of our above-named employee; this Employer’s Declaration Form was issued for the purposes of said employee’s liabilities or direct suretyship vis-à-vis OTP Bank Plc./OTP Mortgage Bank Ltd./OTP Building Society Ltd./OTP Real Estate Lease Ltd.  
 OTP Bank Plc./OTP Mortgage Bank Ltd./OTP Building Society Ltd./OTP Real Estate Lease Ltd. is entitled to verify the accuracy of any data included in this Employer’s Declaration Form. Submission of false data in this Employer’s Declaration Form shall be deemed a use of forged private documents (Section 345 of the Hungarian Criminal Code) The Employer’s Declaration Form is valid for 30 days from the date of issue.

Dated: ..... year ..... month ..... day

.....  
 Authorised signature and official seal

I, the undersigned employee, hereby agree that my Employer may submit the data in this Proof of Income Employer’s Declaration to OTP Bank Plc./OTP Mortgage Bank Ltd./OTP Building Society Ltd./OTP Real Estate Lease Ltd. via telephone/tax/e-mail for the purpose of verifying the truthfulness of the data included in the Proof of Income. I submit this Employer’s Declaration Form to OTP Bank Plc./OTP Mortgage Bank Ltd./OTP Building Society Ltd./OTP Real Estate Lease Ltd. as an attachment to a loan application, and I hereby consent to all of the companies using this document for the credit rating performed by them.

.....  
 Employee’s/Client’s signature

\*Underline as applicable. If the relevant amount is paid to the Client in a currency other than those indicated, please specify that currency.